

Kronos 8 - Where can employees find their flex balance

Employees should select My Calendar from the list of options on the right side of their Kronos screen. At the bottom of the My Calendar screen they will find their Flex Time balance under the tab Accruals Widget Part.

My Calendar

August 2 - 8, 2020

Day Week Month Visibility Filter Request Time Off

	Sun 8/02	Mon 8/03
7:00AM		7:00AM-3:30PM [8.50 h] Regular
8:00AM		

Accruals Widget Part

Accrual Code	Reporting Period	Accrual Unit	Available Balance
Flex Time and Front Load ...	1/01/2020 - 12/31/2020	Hour	247.47