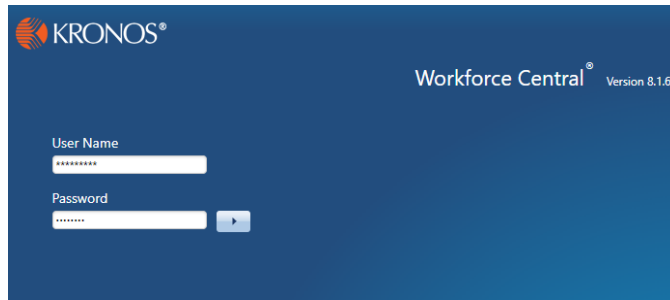


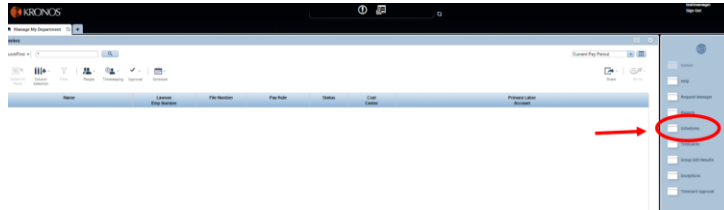
Schedule Patterns - Add, Edit, Delete Patterns

1. Log in to Kronos

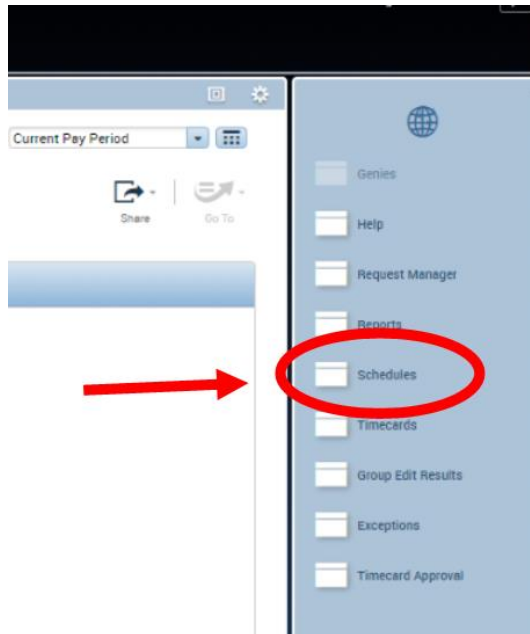


a.

2. On the right pane, click "Schedules"



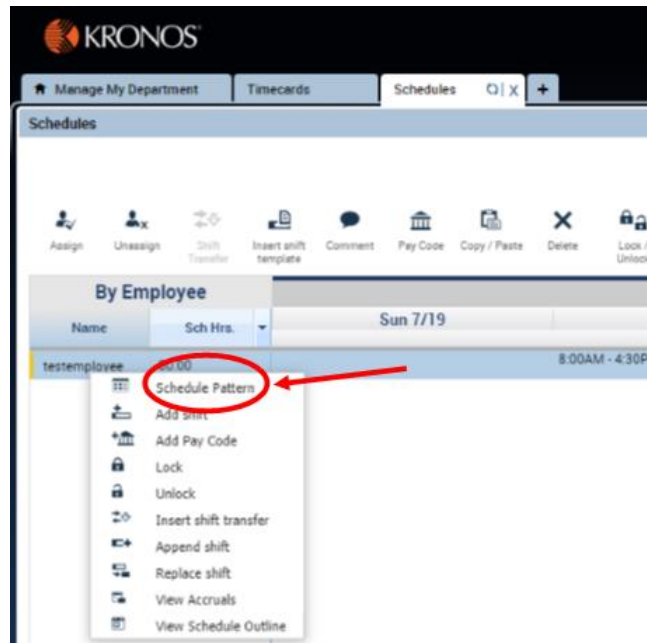
a.



b.

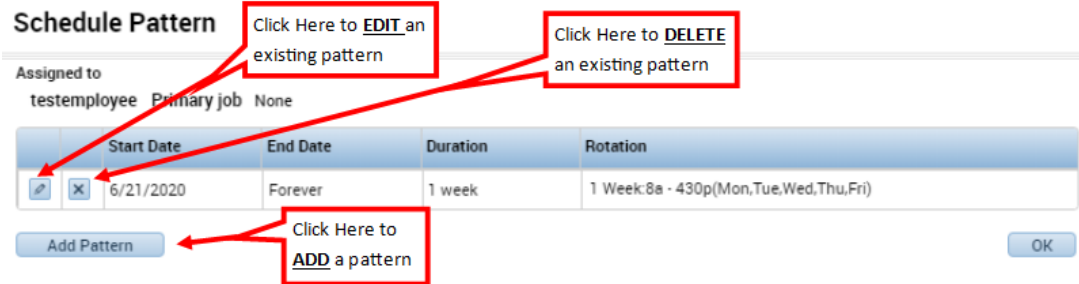
3. Select the employees schedule you want to add a pattern
 - a. Right click on employee's name
 - b. Select "Schedule Patterns"

Schedule Patterns - Add, Edit, Delete Patterns



c.

4. Now you can choose to edit or delete an existing pattern, or add a new pattern



a.